THE BAILEY BUZZ

EMPLOYEE NEWSLETTER

FEBRUARY/MARCH 2023 • VOLUME 2 • ISSUE 4

MANAGER/MECHANIC ON DUTY

We now have ONE phone # for Manger on Duty & ONE phone # for Mechanic on Duty.

- **Manager on Duty: 717-915-9668**
- **Mechanic on Duty: 717-915-9669**

This means you no longer have to shuffle through papers or emails to figure out WHO is on duty before calling for help. Woohoo for making everyone's life easier!

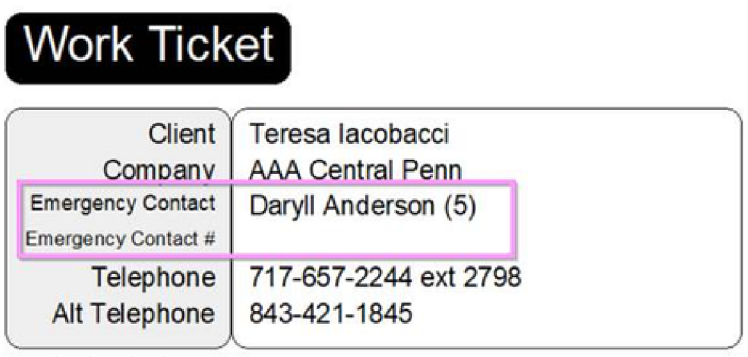
Please please make sure to get these phone numbers saved into your contacts immediately.

These phone numbers can be found…

- Laminated sheets in vehicles
- BFOC App
- Driver's Room TV

You can **TEXT or CALL** these numbers and they will be directed to whoever is scheduled as MOD/MechOD for that timeframe.

Please note, these numbers will only reach out to the MOD/MechOD when it's after hours/weekends- otherwise, should you call them by accident for some reason during our business hours they will ring the front office number.


Work Ticket

Client	Teresa Iacobacci
Company	AAA Central Penn
Emergency Contact	Daryll Anderson (5)
Emergency Contact #	
Telephone	717-657-2244 ext 2798
Alt Telephone	843-421-1845

CONTACT INFO ON WORK TICKETS

Bailey Agents will **always** provide you with an emergency contact name and phone number for **every** trip.

If you notice that this information is missing from any of your work tickets, please contact your booking agent **immediately**!

UPCOMING EVENTS

Did you miss the latest BFOC event? Check out what is currently scheduled. **Reminder, our Q1 Driver's Meeting is February 27th 2023!** Find out more information on the events listed below throughout the BUZZ. As always we will send reminder emails closer to the dates of the event for you to RSVP.

Event	Date
Q1 Drivers Meeting	February 27th, 2023 12-12:30pm- Lunch 12:30-2:30pm- All Drivers
Q2 Drivers Meeting	May 15th, 2023 12-12:30pm- Lunch 12:30-2:30pm- All Drivers
25 Years of Bailey Coach/100,000 Charters	June 2023

2023 PA GOVERNOR INAUGURATION

On January 17th we sent 5 busses up to Harrisburg to help with the 2023 Pennsylvania Governor Inauguration. The day was spent shuttling people from the Farm Show Complex to the Capitol, as well as various other places in the surrounding areas for different celebrations. We were happy to help with such a large event and enjoyed the privilege to participate.

Thank you to all of the drivers who were apart of this trip. Without your hard work and flexibility, the day would not have been a success.

REMINDER

Drivers & Foggers, please remember to always call the Safety Director should you be in an accident in a BFOC vehicle. All other issues that arise after hours should be directed to the Manager on Duty or Mechanic on Duty.

Safety Director- If you are in an accident, please call the Safety Director. Our Safety Director is Rich Rombach- 717.480.1019. Depending on the situation, Rich may direct you to also contact the Manager on Duty or may handle notifying the Manager on Duty themselves.

Mechanic On Duty- If you are having issues that are maintenance related please call the Mechanic on Duty. The Mechanic On Duty's contact information is always listed in the Driver's Room. Depending on the situation, the Mechanic on Duty may direct you to also contact the Manager on Duty or may handle notifying the Manager on Duty themselves.

Manager On Duty- If your issue is anything other than maintenance or accident related, please call the Manager on Duty. The Manager On Duty's contact information is always listed in the Driver's Room. Depending on the situation, the MOD may direct you to also contact the Mechanic on Duty or Safety Director or may handle notifying either essential personnel themselves.

These designated people are on call to help you whenever a situation outside of the norm arises. Please make sure to utilize them as the first line of defense whenever you run into a problem. This helps us to streamline our processes & communication. Thank You in advance for making every effort to follow correct procedure!

Want something featured in the next copy of The Bailey Buzz? Send it to Brittany.Beam@BaileyCoach.com